

SUNRISE INDUSTRIAL TRADERS LIMITED

503, Commerce House , 140 Nagindas Master Road, 5th Floor, Fort, Mumbai – 400 023 Tel 91 022- 22672847
Business hours Monday to Friday 10.00 a m to 3.30 p m

USE FOLLOWING FORM, AS AND WHEN REQUIRED, TO HELP US ATTEND TO YOUR QUERIES. PLEASE RETURN THIS FORM TO THE ABOVE MENTIONED ADDRESS.

QUERY FORM

Dated : _____

FROM, (Mention Name and **Current** Address)

FOLIO NO. :

CONTACT NO. _____

EMAIL ADDRESS _____

REQUEST/QUERY (PLEASE TICK WHATEVER APPLICABLE)

REQUEST FOR

- CHANGE OF ADDRESS
(attach copy of new address proof viz., Voter id/ Passport/ Aadhaar card duly attested by Bank Manager / Notary public)
- CHANGE IN BANK DETAILS
(attach copy of cancelled cheque)
- NAME CORRECTION FROM _____ TO _____
(attach copy of photo id proof viz., Pan card/ Voter id/ Aadhaar card)
- CHANGE IN STATUS FROM _____ TO _____
- LOSS OF SECURITIES
(details of securites in your possession _____)
- REVALIDATION

NON RECEIPT OF SECURITIES SENT FOR

- TRANSFER
- NAME DELETION / TRANSMISSION / TRANSPOSITION / AMALGAMATION
- NAME CORRECTION
- EXCHANGE / SUBDIVISION
- SPLIT / CONSOLIDATION / RENEWAL
- CHANGE IN NAME OF COMPANY
- CALL MONEY ENDORSEMENT

NON RECEIPT OF

- DIVIDEND YEAR(S) _____
- SECURITIES AFTER CONVERSION
- BONUS SHARES
- RIGHT SHARES

NOTE / OTHER QUERIES NOT SPECIFIED ABOVE TO BE DETAILED BELOW -

ENCLOSURE(S)

SPECIMEN SIGNATURE(S)

